

ONLINE ORDERING

Coyotecourier.com is getting a new look, and new features! This flyer will show you how to order using our new system.

Main **New Order** Tracking Reports Address Book References My Profile Admin

New Order

Import Orders from Excel View Last 5 Orders

Standard Mode Express Mode

Sender Information

Your Name* Sophia Haight Email sophia@coyotecourier.com

Phone* 602-426-1735 Instructions

Department Select... X Clear

When you select “New Order”, you can leave more detailed contact information

You can enter an address manually, or select the orange “Address Book” button to access your accounts saved addresses.

Pick Up & Delivery

Pick-Up Information X Clear Switch Delivery Information X Clear Switch

Address Book Address Book

Company* Coyote Courier Services 3331 Company* Coyote Courier Services (New)

Contact

Street* 3331 E Corona Ave Street* 3331 E Corona Ave

Street2

City* Phoenix City* Phoenix

State* AZ State* AZ

ZIP Code* 85040 ZIP Code* 85040

Phone

Email

Instructions

Make Default Save Address Make Default Save Address Next Step

Address Book

Find coyote In Name Go

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z View All

Name/Company	Contact	RefNo	Street	City	State	Zip
Call Coyote Now			602 426 1...	Phoenix	AZ	85014
COYOTE Canyon Esta...	Gate Code ...		11914 N 1...	Scottsdale	AZ	85259
Coyote Courier			4022 E. Br...	Phoenix	AZ	85040
COYOTE COURIER S...	NULL		PO BOX 5...	PHOENIX	AZ	85076
Coyote Courier Servi...			3331 E Co...	Phoenix	AZ	85040
Coyote Courier Servi...			3331 E Co...	Phoenix	AZ	85040
COYOTE COURIER S...	NULL		PO BOX 5...	PHOENIX		
COYOTE Finacial Inc			28039 N 9...	Scottsdale		

In the address book, you can search by typing in the find box, or sort the addresses by various attributes by clicking on the tops of the columns

After you input the addresses, fill in the rest of the information, such as reference, number of packages, service type, vehicle type, and order date/time.

RefNo* 12345 Weight

RefNo2 Declared Value(\$)

RefNo3

RefNo4

Add a number of predefined package types*

Add / Edit Packages 1 Locked & Attached

Service Type* 2 Hour

Vehicle Type* Car

Auto Notification Email

Delivery Type One Way Trip

Pick Up Target From* 11/18/2019 08:00 AM

Pick Up Target To* 11/18/2019 09:21 AM

Delivery Target From* 11/18/2019 09:21 AM

Delivery Target To* 11/18/2019 10:00 AM

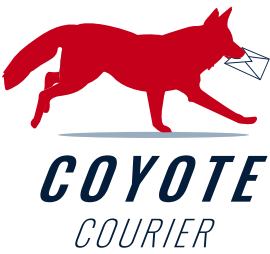
Sender sophia@coyotecourier.com

Pick Up

Recipient

Grand Total: \$5.50 Show Details

Note: you can have email notifications sent to anyone, when the package is picked up or delivered.



Order Review

Edit Order

Submit Order

Quote Summary

Base Rate: \$5.00
 Fuel Surcharge: \$0.50
 Total Quote Rate: \$5.50

Payment Method

Select a payment method below.

Pay with Existing Card

Pay with New Card

Pay Later

This option will generate an invoice for your account to be paid within your payment terms.

Pay Later

At this point, the system will prompt you for payment. By selecting "Pay Later", the order will be invoiced as usual. Alternatively, the system can take one-time payments via credit card.

After the order is placed, you are given the option to review it,

Order Review

New Order Created:

OrderTrackingID#: 2.110619

If you have any questions please call: : 602-426-1735

Print Labels



OrderTrackingID: 2.110619

OrderTrackingID	2.110619	RefNo	12345
Ordered By	Sophia Haight	RefNo2	
Phone	602-426-1735	RefNo3	
Round-Trip	N	RefNo4	
Spec Instr		Pkg. details	1
Order Date	11/06/2019 [11:46]	Weight	1.00
Pickup Date	11/18/2019 08:00 - 11/18/2019 09:21	Service	2 Hour
Delivery Date	11/18/2019 09:21 - 11/18/2019 10:00	Vehicle	Car

Pickup	Delivery
Coyote Courier Services 3331 3331 E Corona Ave Phoenix, AZ 85040	Coyote Courier Services (New) 3331 E Corona Ave Phoenix, AZ 85040
Contact: _____ Phone: _____ Spec Instr: _____	Contact: _____ Phone: _____ Spec Instr: _____

Delivery Signature X.	Time	Driver #	Pickup Time
Roundtrip Signature X.	Time	Name	

Coyote Courier Services LLC
602-426-1735